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ABSTRACT

This regularly-updated bibliography is organized by chapter and is generally limited to publications that have specific application to colleges and universities. The chapters include: business administration in higher education; institutional planning; management information systems and data processing; risk management and insurance; administration of sponsored programs--instruction, research, and public service; student aid; legal services; personnel administration; faculty and staff benefits; labor relations and collective bargaining; purchasing; facilities operation and maintenance; facilities planning, design, and construction; security; safety; investment management; budgets and budgetary accounting; internal control and audits; fundamental considerations for determining cost information in higher education; and financial accounting and reporting. Books and reports, periodicals, subscriptions services, and NACUBO professional papers are included. Approximately 275 references are cited. (LBH)

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Further source information may be obtained from the Educational Resources Information Center (ERIC) Clearinghouse on Higher Education, One Dupont Circle, Suite 630, Washington, D.C. 20036. ERIC provides a computerized data base system of education literature, available on microfiche at more than 700 college and university libraries in the United States. Subject headings relevant to the business and finance function include Administration, Facilities, Campus Planning, Personnel, Educational Finance, Fringe Benefits, and others.

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